

## APPROVED MINUTES

### KITTERY TOWN COUNCIL

February 24, 2014

COUNCIL CHAMBERS

1. Call to Order

Chairperson Thomson called the meeting to order at 7:00 P.M.

2. Introductory

Chairperson Thomson read the introductory.

3. Pledge of Allegiance

Chairperson Thomson led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Chairperson Jeffrey Thomson, Councilors Russell White, Jeffrey Pelletier, Judy Spiller, Charles Denault and Jeffrey Brake.

5. Agenda Amendment and Adoption –

The Agenda was accepted as presented.

6. Town Manager's Report

Acting Town Manager Place stated that a draft FY '15 budget was included in Council packets and would be working with the Chair to schedule a workshop.

Acting Town Manager Place indicated that there was a Foreside forum scheduled for March 3<sup>rd</sup> at the Kittery Community Center.

Acting Town Manager Place noted that the Shipyard wanted to demolish and replace the superstructure of Bridge 1 and has invited comments from the public.

Acting Town Manager Place stated the town manager goals for FY '15 were attached and she was looking forward to hearing Council's comments.

7. Acceptance of Previous Minutes – None

8. Interviews for the Board of Appeals – None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials –

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a. (020214-1) The Kittery Town Council moves to hear a progress report from Jessa Kellogg regarding Phase III – Spruce Creek Watershed Improvement Program.

Jessa Kellogg, Shoreland Resource Officer, came to the podium and introduced Emily DeFranco from FB Environmental who is the project manager. Ms. DeFranco came to the podium and explained how they were currently addressing the impairments at Spruce Creek. She continued that there was a meeting scheduled for March 4<sup>th</sup> for public input. Ms. DeFranco stated they were looking to update their goals, identify other critical areas in town and apply for more grants.

10. PUBLIC HEARINGS - None

11. DISCUSSION

a. Discussion by members of the public (three minutes per person) –

Barry Fitzpatrick came to the podium and stated that he had spotted a sign in New Castle which stated “bicyclists, joggers – single file only per town ordinance” and indicated he thought that Kittery should think about passing a similar ordinance and have similar signs.

Bob Harris came to the podium and stated that the Sarah Long Bridge did not allow for bicycles and did not understand why anyone was discussing adding a bicycle lane to the replacement bridge.

b. Chairperson’s response to public –

Chairperson Thomson indicated to Mr. Fitzpatrick that he would see that the Town Manager speak with the Police Chief about the sign.

Chairperson Thomson responded to Mr. Harris stating that the sign restricting bicycles on the bridge has been up there since the 1960’s when it was a main road. He continued it would be addressed during the design phase.

12. UNFINISHED BUSINESS – None

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

The Kittery Town Council moves to accept a donation from the Kittery Community Market in the amount of \$500.00 for the Kittery Community Center.

**COUNCILOR SPILLER MOVED TO ACCEPT A DONATION FROM THE KITTERY COMMUNITY CENTER IN THE AMOUNT OF \$500.00 FOR THE KITTERY COMMUNITY CENTER, SECONDED BY COUNCILOR PELLETIER.**

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**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.**

The Kittery Town Council moves to accept a match donation from John H. Robinson in the amount of \$510.37 for the Phase III – Spruce Creek Watershed Improvement Program, to be deposited in account #2072-43600.

**COUNCILOR SPILLER MOVED TO ACCEPT A MATCH DONATION FROM JOHN H. ROBINSON IN THE AMOUNT OF \$510.37 FOR THE PHASE III – SPRUCE CREEK WATERSHED IMPROVEMENT PROGRAM, TO BE DEPOSITED IN ACCOUNT #2072-43600, SECONDED BY COUNCILOR PELLETIER.**

**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.**

b. (020214-2) The Kittery Town Council moves to approve the disbursement warrants.

**COUNCILOR PELLETIER MOVED TO APPROVE THE DISBURSEMENT WARRANTS, SECONDED BY COUNCILOR SPILLER WITH ALL IN FAVOR.**

c. (020214-3) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Recycling Scholarship Selection Committee to interview Herbert Kingsbury for his re-appointment to that board until 2/08/17.

**COUNCILOR THOMSON MOVED TO WAIVE COUNCIL RULES AND REAPPOINT HERBERT KINGSBURY TO THE RECYCLING SCHOLARSHIP SELECTION COMMITTEE, WITHOUT INTERVIEW, FOR A TERM ENDING 2/08/17, SECONDED BY COUNCILOR WHITE.**

**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.**

d. (020214-4) The Kittery Town Council moves to appoint Denise Payne to the Parks Commission as a full member until May 3, 2016.

**COUNCILOR PELLETIER MOVED TO APPOINT DENISE PAYNE TO THE PARKS COMMISSION AS A FULL MEMBER UNTIL MAY 3, 2016, SECONDED BY COUNCILOR BRAKE.**

**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.**

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e. (020214-5) The Kittery Town Council moves to approve an application for a Pole Location Permit between Central Maine Power and Northern New England Telephone Operations, LLC, to install one new pole on Cutts Road.

**COUNCILOR SPILLER MOVED TO APPROVE AN APPLICATION FOR A POLE LOCATION PERMIT BETWEEN CENTRAL MAINE POWER AND NORTHERN NEW ENGLAND TELEPHONE OPERATIONS, LLC, TO INSTALL ONE NEW POLE ON CUTTS ROAD, SECONDED BY COUNCILOR PELLETIER.**

**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.**

### 14. COUNCILOR ISSUES OR COMMENTS

Councilor Brake asked why Council did not get notified about School Board issues. He continued he did not know about the Superintendent's raise until he read about it in the newspaper. Chairperson Thomson stated that Council had little input on the school budget and can only suggest targets. He continued he would like Council to be provided with School Board meeting minutes as soon as they are available.

Councilor Brake stated he had been notified that a few lunch ladies were paying for meals for children who could not afford them. He stated that he has asked that the Recycling Scholarship Committee donate \$1000.00 to the lunch ladies for them to provide lunches. Chairperson Thomson noted that he thought this issue should be brought to the School Board.

Councilor Spiller asked that an item on the expanded scope of the Shares Services Committee be on the next agenda.

Councilor Denault stated that he also wished that Council could get information relative to the School Board before it got to the paper. He continued that Council had asked the School Board to keep it under 1.5 which they did not do and asked that information should be brought back to Council.

Councilor Denault indicated relative to the EDC, they were going to have a new website up soon and that Gary Beers had been elected Chair.

Councilor Denault noted that he had attended a CIP meeting and they had no official minutes or official agenda. He continued he would be bringing a report back to Council.

Councilor Pelletier stated relative to the School Board issues, that Council's role was to give the town allocation for the budget. He continued that it still had to come back to Council and that Council should not be concerned with other parts of the budget as it was answerable to the public.

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### 15. COMMITTEE AND OTHER REPORTS

#### a. Communications from the Chairperson –

Chairperson Thomson indicated that the School Board had not met Council's budget request.

Chairperson Thomson issued a plea to the community for residents to apply to various boards and committees in town.

Chairperson Thomson then indicated the dates of the upcoming workshops.

#### b. Committee Reports –None

### 16. EXECUTIVE SESSION – None

### 17. ADJOURNMENT

**COUNCILOR SPILLER MOVED TO ADJOURN, SECONDED BY COUNCILOR PELLETIER WITH ALL IN FAVOR. MEETING ADJOURNED AT 8:05 P.M.**